



BCA Circular 6/2025

Subject: Procedure to be Adopted in Relation to Works Requiring Clearance Further to Post-Decision Requirements Imposed by the Planning Authority

The Building and Construction Authority hereby notifies all warranted Periti of the procedure to be observed in cases where works are subject to post-decision requirements imposed by the Planning Authority, which requirements are to be satisfied prior to a development permit issued by the said Authority becoming executable.

In this regard, the following procedure shall apply with immediate effect:

1. The Perit responsible for the works shall submit a formal request for clearance to the Authority by means of an email addressed to nonexecutablepa@bca.org.mt
2. Said communication shall be accompanied by the following documentation:
 - a. A covering letter formally requesting the issuance of clearance for such works;
 - b. The digital responsibility form in accordance with BCA Circular 2/2025;
 - c. A declaration of insurance cover in full compliance with the provisions of SL 623.11.
3. Upon due submission of the documentation indicated in paragraph (2), the Authority shall issue an automated clearance in respect of the said request and works may proceed.

All Periti are reminded that compliance with the above procedure is mandatory. Any requests for clearance which are not submitted in accordance with this Circular shall be deemed invalid and shall not be processed by the Authority.

Building and Construction Authority